

COVID-19 GUIDANCE
CROWN COURT REVIEWS

5 JUNE 2020

This note replaces the Guidance issued on 21 May 2020.

Crown Court (High Court Judge) Review Cases

Mr Justice O’Hara will undertake an administrative review of his Crown Court (HCJ) cases on Friday 12 June and Tuesday 23 June 2020. Representatives should collaboratively complete and lodge form [CrownCC11](#) by email with the Crown Court Case Management Team (CaseManagementRCJ@courtsni.gov.uk) by 3 June and 15 June 2020 respectively. The parties will receive notification from the Case Management Team indicating on which date their case will be provisionally listed. Where the judge determines a formal review hearing is required the parties will be notified and the hearing will take place remotely on one of the above dates. Furthermore, any urgent applications will continue to be dealt with as per the Lord Chief Justice’s earlier guidance.

Crown Court (County Court Judge) Review Cases

County Court Judges will undertake an administrative review of Crown Court (CCJ) cases for arraignment and sentence. Copies of the lists of cases issued to legal representatives and the PPS on 5 June 2020. Representatives should identify their cases from the lists and collaboratively complete and lodge Form [CrownCC11](#) by email to the relevant court office by **12 June 2020**. It is essential that the forms are completed as comprehensively as possible. Email addresses for court offices can be found in [Annex A](#). The subject line of your email should state “Crown Court Review”. Forms must be lodged except where legal representatives are actively engaging with the judge (no form is required in this instance).

Following an administrative review of the forms the relevant judge will determine a date and time for a hearing and the parties will be notified of the arrangements. Any urgent or agreed applications will continue to be dealt with in accordance with the [Guidance for Crown Court and Criminal Cases](#).